USNC TECHNICAL MANAGEMENT COMMITTEE
PRELIMINARY DRAFT AGENDA

WebEx
Wednesday, 1 September 2021
10:00 AM – 2:30 PM (EDT)
(Meeting #64)

Section 1 – Organizational Matters
(S Bird – VP – Technical)
(10:00 – 10:10 AM)

    1.1   Welcome, Opening Remarks, Introductions

    1.2   Approval of the Agenda

    1.2.1   Approval of Consent Agenda

          Approval of the TMC Minutes from the virtual meeting
          on 19 May 2021

      a)   Report on Appointments/Reappointments

      b)   US Hosted Meetings

    1.2.2   Approval of Balance Agenda

Section 2 – Status of Outstanding Action Items
(A Gladstein)
(10:10 – 10:15 AM)

ACTION ITEM #2021 – 5 - 1 – USNC staff will continue to work with ANSI IT or an outside vendor to explore other online voting system options
Status: ONGOING

ACTION ITEM #2021 – 5 - 2 – Dave Osborn to schedule CENELEC TF meeting
Status: COMPLETED

ACTION ITEM #2021 – 5 - 3 – USNC staff to schedule a call with Steve Margis, Tim Duffy, Sonya Bird, Tony Zertuche, Frances Cleveland, and Lee Neitzel to discuss IEC 62443 and the horizontal standards issue
Status: COMPLETED

ACTION ITEM #2021 – 5 - 4 – USNC staff to circulate a follow up call for participation in the VTAG to SG 12
Status: COMPLETED

ACTION ITEM #2021 – 5 - 5 – USNC staff to review USNC webpages to ensure that there is sufficient information on opportunities for participation in USNC and IEC groups. Develop a plan on how to display TAG rosters on the USNC webpages, pending privacy issues.
Status: ONGOING

ACTION ITEM #2021 – 5 - 6 – Sonya Bird and Tony Zertuche to reach out to Tom Blewitt regarding conformity assessment representation on the ACOS task force. US CAB representatives to raise this topic for discussion at the CAB level.
Status: COMPLETED

ACTION ITEM #2021 – 5 - 7 – Tony Zertuche to invite Canadian expert to a future TMC meeting to present on bio-digital convergence
Status: PENDING

Section 3 – For Information – Bio-digital Convergence
(TBD)
(10:15 – 10:35 AM)

Executive Summary
An expert from Canada will provide an overview on bio-digital convergence.

Section 4 – For Information – Frankfurt Agreement/CENELEC Update
(D Osborn)
(10:35 – 10:55 AM)

Executive Summary
Dave Osborn will provide an update on the state of the Frankfurt Agreement and IEC's relationship with CENELEC.

Section 5 – For Information – IEC Committee Reports
(10:55 – 11:25 AM)

Executive Summary
US Representatives to IEC Committees have been invited to provide written reports.

Section 6 – For Action/Information – IEC SMB Reports
(11:25 AM – 12:00 PM)

    6.1   **Report of SMB Groups**

        Executive Summary
        Updates on all other SMB groups in operation:
- **ahG 89 –** Review of standards development process (T Zertuche)
- **ahG 91** – IEC Strategic Plan and Operational Plan (T Zertuche)

6.2   SG 12 – Digital Transformation and Systems Approach
(T Zertuche)

Executive Summary
Tony Zertuche will provide an update on SG 12 activities.

6.3   IEC Directives Maintenance Team and Joint Directives Maintenance Team
(T Zertuche)

Executive Summary
Tony Zertuche provide updates from the recent virtual DMT meetings. The next DMT/JDMT meeting will be held in December 2021.

BREAK
(12:00 – 12:30 PM)

Section 7 – For Information/Action – Standardization Management Board (SMB) Issues
(12:30 – 1:10 PM)

7.1   Review of Decisions from SMB Meeting in July 2021
(S Bird)

Executive Summary
Sonya Bird will review the important decisions taken at the remote SMB meetings held in July 2021.

7.2   Overview of Joint TMB/SMB Meeting in August 2021
(S Bird)

Executive Summary
Sonya Bird will provide an overview of the remote joint TMB/SMB meeting held in August 2021.

7.3   Review of Agenda for SMB Meeting in October 2021
(S Bird)

Executive Summary
Sonya Bird will review the agenda for the upcoming CAG and SMB meeting.

Section 8 – For Information – IEC General Meeting
(S Bird)
(1:10 – 1:40 PM)

8.1   IEC General Meeting

Sonya Bird will review the IEC General Meeting schedule, discuss USNC participation, and bilateral meetings.

8.2   IEC SMB Elections at the General Meeting

8.2.1 Appointment by Council of one "Automatically Appointed Member" of the Standardization Management Board (SMB) for a three-year term of office (2022- 2024):

- **Mr. Dongfang LI (China)**

8.2.2 Nominations for the Election/re-election by Council of two members of the Standardization Management Board (SMB) for a three-year term of office (2022-2024):

- **Mr. Christian GABRIEL* (Austria)**
- **Mr. Jim MACFIE (Canada)**
- **Mr. Ali POURAKBAR SAFFAR (Iran)**

* This person will have completed his first term on the SMB at the end of 2021

Section 9 – For Information – USNC Subcommittee on Operating Procedures
(B Lawrence)
(1:40 – 2:00 PM)

Executive Summary
Bill Lawrence will provide an update on the work of the Subcommittee on Operating Procedures.

Section 10 – For Information – Interface with Regional Organizations
(T Zertuche)
(2:00 – 2:10 PM)

Executive Summary
Tony Zertuche will provide an update on the USNC's regional outreach initiatives:

- **APCF** – The last APCF meeting was held virtually on 12 May 2021. The next APCF meeting will be held during the IEC General Meeting in October.

- **FINCA/COPANT** – USNC to host 2021 FINCA meeting virtually on 9 September 2021. Looking for a new Chair and Secretary for FINCA. The next COPANT meeting will be held in Barbados in April 2022 (dates TBD).

- **USNC Country Mentoring** – Continue mentorship activities throughout 2021 with Vietnam and CROSQ.

- **PASC** – The next PASC meeting will be held in May 2022 (dates and location is TBD).

Section 11 – For Information – Meeting Schedule 2021 and Beyond
(S Bird)
(2:10 – 2:20 PM)

The following future meeting dates will be reviewed:

2021

FINCA Meeting
9 September 2021
Virtual

SMB/TMB Meeting
24 August 2021
Virtual

85th IEC General Meeting
3 – 7 October 2021
Dubai, United Arab Emirates (UAE)

2022

SMB Meeting
21-22 February 2022
Switzerland

CAB Meeting
13 June 2022
Geneva, Switzerland

SMB Meeting
14 June 2022
Geneva, Switzerland

Council Board Meeting
16 June 2022
Geneva, Switzerland

86th IEC General Meeting
31 October – 4 November 2022
San Francisco, USA

2023

87th IEC General Meeting
22 – 26 October 2023
Sharm-el Sheik, Egypt

Section 12 – Review of Action Items
(A Gladstein)
(2:20 – 2:30 PM)

Executive Summary
Ade Gladstein will review the action items captured during the 1 September TMC meeting.

Section 13 – Adjournment
Approximately 2:30 PM (EDT)